

*March 2021 Session*

**Semester End Take Home Examination Schedule August 2021 (Regular & Referral)**

Master Level

<b>Questions Paper hands in Date &amp; Time</b>	<i>31 August 2021 (11:00AM)</i>	<i>2 September 2021 (11:00AM)</i>	<i>5 September 2021 (11:00AM)</i>	<i>7 September 2021 (11:00AM)</i>	<i>10 September 2021 (11:00AM)</i>	<i>12 September 2021 (11:00AM)</i>	<i>14 September 2021 (11:00AM)</i>	<i>16 September 2021 (11:00AM)</i>	<i>20 September 2021 (11:00AM)</i>	<i>22 September 2021 (11:00 AM)</i>	<i>24 September 2021 (11:00AM)</i>
<b>DAY</b>	<i>Tuesday</i>	<i>Thursday</i>	<i>Sunday</i>	<i>Tuesday</i>	<i>Friday</i>	<i>Sunday</i>	<i>Tuesday</i>	<i>Thursday</i>	<i>Monday</i>	<i>Wednesday</i>	<i>Friday</i>
<b>Answers hands out Date /Time &amp; Day</b>	<i>2 September 2021 (11:00AM) Thursday</i>	<i>4 September 2021 (11:00AM) Saturday</i>	<i>7 September 2021 (11:00AM) Tuesday</i>	<i>9 September 2021 (11:00AM) Thursday</i>	<i>12 September 2021 (11:00AM) Sunday</i>	<i>14 September 2021 (11:00AM) Tuesday</i>	<i>16 September 2021 (11:00AM) Thursday</i>	<i>18 September 2021 11:00AM Saturday</i>	<i>22 September 2021 (11:00 AM) Wednesday</i>	<i>24 September 2021 (11:00AM) Friday</i>	<i>26 September 2021 (11:00AM) Sunday</i>
<b>MBA-I NPCMF2103 MBA Regular &amp; NPCMF1909 &amp; NPCMF2001MBA Referral</b>	<b>Strategic Marketing Management</b> (BM011-3-M) (Method-alternative mode of assessments)	<b>Organization Behavior</b> (BM034-3-M) (Method-alternative mode of assessments)	<b>Human Resource Management</b> (BM032-3-M) (Method-alternative mode of assessments)								
<b>MBA-III NPCMF1909MBA &amp; NPCMF2001MBA Regular NPCMF1901MBA</b>					<b>Technology Management</b> (CT081-3-M) (Method-alternative mode of assessments)	<b>Global Strategic Management</b> (BM039-3-M) (Method-alternative mode of assessments)	<b>Managing Organizations</b> (BM020-3-M) (Method-alternative mode of assessments)	<b>New Product Development and Innovation</b> (BM022-3-M)	<b>Financial Statement Analysis</b> (AQ012-3-M) (Method-alternative mode of assessments)	<b>Communication and Stakeholder Management</b> (BM035-3-M)	<b>Integrated Marketing Communication</b> (BM015-3-M) (Method-alternative mode of assessments)

<b>Referral</b>						assessments)	mode of assessment s)	(Method-alternative mode of assessment s)	mode of assessment s)	(Method-alternative mode of assessment s)	alternative mode of assessment s)
<b>MBA-IV NPCMF1807MBA Referral</b>				Investment and Risk Management (AQ022-3-M) <b>Referral</b> (Method-alternative mode of assessments)							
<b>MSCITM-I NPCMF2103ITM Regular &amp; NPCMF1909ITM &amp;NPCMF2001ITM Referral</b>	<b>Object Oriented Software Systems Engineering (CT071-3-M)</b> (Method-alternative mode of assessment s)	<b>Strategic Planning and System Development (CT080-3-M)</b> (Method-alternative mode of assessments)		<b>Integrated Systems Management (CT051-3-M)</b> (Method-alternative mode of assessments)	<b>Technology Management (CT081-3-M)</b> (Method-alternative mode of assessments)		<b>Managing Organizations (BM020-3-M)</b> (Method-alternative mode of assessment s)				
<b>MSCITM-III NPCMF1909ITM &amp; NPCMF2001ITM &amp; NPCMF1901ITM Referral</b>						<b>Software Engineering Support Environments (CT078-3-M)</b> (Method-alternative mode of assessments)	<b>Network Design and Performance (CT070-3-M)</b> (Method-alternative mode of assessment s)	<b>Managing Software Development Projects (CT067-3-M)</b> (Method-alternative mode of assessment s)			

MSCITM-IV NPCMF1807ITM Referral				Entrepreneurship in Asia (BM010-3-M) Referral (Method-alternative mode of assessments)							
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- **Alternative Assessments based examination:-**

**MBA-I—Managerial Accounting (NPLBEFM001) (Regular & Referral) Assessment Question Hands in date & time-7 September 2021 (11:00AM)**  
**- Answers hands out date & Time -9 September 2021 (11:00AM)**

**MBA-III- Taxation (NPLBEFM004) Assessment Question Hands in date & time-24 September 2021 (11:00AM)**  
**- Answers hands out date & Time-26 September 2021 (11:00AM)**

**NOTE- If any student finds (only for referral cases) that a module is missing in the list, he/she must immediately contact to examination section.)**



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**Murari Dhungel**  
**(Examination Controller)**

## Important Instructions for Alternative Assessment Examinations

- Please be noted that Module-specific instructions will be given in the assignment question paper which shall be known to you as and when you receive the question paper (as per the examination schedule).

### General Instructions

- Each Take-Home Examination/ Assignment/Case Study/Essay will have a handed-in and hand-out date and time and students are abided with the same.
  - For example, an assignment hands-on date is 12:00 PM of July 25, 2020 and hands-out date is 12:00 PM of July 27, 2020. In this case, the student can download the assignment question as per his convenience but he/she is abided to submit the assignment on or before 11:59 PM of July 27, 2020
  - If a student fails to submit as per the given time for even one minute, he/she will have to submit EC form.
  - Acceptance/Rejection of EC request is the sole discretion of APU which shall be based on genuineness/documentary support of the case.
- In general, time Duration of Take-Home examination will be ranging from 24 to 48 hours (Please check module-specific instructions for more details).
- **Take-Home Examinations / Assignment/Case Study will be provided through Microsoft Teams only (Login using your official email id created on @study.lbef.edu.np)**
- **All Submissions has to be made to Turnitin for which your login has already been created.**
- Only one-time upload option will be given for all alternative assessments which means once you upload the assignment, it shall be considered as final submission, and marking will be done on the basis of the same. Therefore, you must be careful and cautious.
- The student will be required to submit computer typed submissions or as per instructions given in assignment question paper. Handwritten submission will not be permitted.

- In the case of any diagram/figure/ table, the student has to redraw the same (copying images for online sources will not be permitted).
- For programming-based assignments, students must use some free text-editor tool (to be decided by Module Leader) for writing their code.
- **Students are firmly advised to use paraphrasing method while writing their answers. Copying and pasting text/data directly from Book/Internet or any other source will be referred to as Plagiarism.**
- Plagiarism shall be checked for all submissions and exceeding the permitted limit which is 10%, will be subject to a penalty ranging from deduction of marks or even awarding Zero Marks as per APU Academic dishonesty regulations.

**Submission of EC Form:**

In case any student is not able to participate due to electricity/internet connection problem, they can fill the EC Form (Subject to approval) and in that case student has to appear for the paper-based examination as and when they are scheduled. The student has to submit the EC Form before the examination commencement date.

**Download the question paper and the files attached to the assignment.**

**Answer the questions as per the instructions given in the question paper, and upload the file on Turnitin.**

**Remember you will get only one chance to upload on Turnitin.**