

BASIC JOB INFORMATION

Designation: Lecturer (Department of Computer Science)

Eligibility: Master's Degree in Computer Science or IT with minimum of 2 years of teaching experience

Employment Type: Full Time

Job Location: Kathmandu, Nepal

Salary Range (INR): 30000-40000 (TDS will be deducted as per the norms of Nepal Government).

Other Facilities: Semi-furnished bachelor accommodation

Subjects (Any 3 -4 modules in each semester can be chosen by a faculty):

Core Java / Advance Java (JSON, Socket Programming, etc.) / Computer Networks / Advance DBMS / Android Application Development / Dot Net / C# / IoT / Web Applications / Human Computer Interaction / Artificial Intelligence / Distributed Systems / UML / Microcontroller/ Cloud Computing / Information System Security

KEY DUTIES & RESPONSIBILITIES

SN.	Key Responsibilities	Description
1	Teaching Load	To deliver 22-24 Hours Lectures/Tutorials/Practical Per week to Bachelor level or Master Level students
2	Planning and preparing	To plan and prepare the lectures/lab sessions according to the MD and SoW provided by the Program Leader
3	Planning and Conducting Workshops/Seminars	To plan and conduct Workshop/Seminars for students on the contemporary topics of field of academic expertise.
4	Assessment of Learning Outcomes (LOs)	To plan and assess achievement of LOs through student's assignments, presentations, reports, case studies, class tests
5	End of Module Reports	Comprehensive EMR reports of their respective modules.
6	Setting question papers	To set the question papers for internal exams
7	Evaluating answer sheets	To evaluate the answer sheets of students fairly within stipulated time and submit to exam department along with detailed IMF
8	Invigilating	To invigilate during examination
8	Mentoring	To act as a mentor for the specified students for preparing final reports/assignments.
9	Academic Writing	Writing Articles/papers and promoting academic culture
10	Participating a meeting	To participate in faculty meeting and to share their views for further improvement.
11	Reporting	To prepare and present the report to concerned person regarding (As & when required/demanded to produce): DPR to Dean Academics Status of Course Completion
12	Others	As assigned by supervisors (Program Leader and Dean-Academics)

